



**Baw Baw Arts Alliance**  
A.B.N. 84 048 435 167. Association No. A0046951L

**TRAFALGAR ARTS MARKET**  
**STALLHOLDER APPLICATION**  
**WINTER 2017**



Name \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Email: \_\_\_\_\_

Description of your work (what makes it unique?) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Category (Circle/Highlight as many as needed) Painting, printing, ceramics, illustrations, sculpture, mosaics, photography, metalwork, woodwork, textiles, jewellery, author, toys, clothing, leather, other (please specify)

**PUBLIC LIABILITY INSURANCE:** No Yes **MUST PROVIDE COPY WITH APPLICATION**  
or Bbaa Membership paid until \_\_\_\_\_?

Stall size: One Trestle table 1.8 meters long. Cost is \$150 for the season for non-members of Bbaa or \$130 for Bbaa members. Casual \$30/ month. Trestle tables can be hired at \$2 each. Chairs are supplied.

Circle the months you would like to have a stall:

April 1      May 6      June 3      July 1      August 5      September 2

**DO NOT SUBMIT PAYMENT WITH APPLICATION. YOU WILL BE NOTIFIED BY EMAIL OF ACCEPTANCE AND WITH PAYMENT INSTRUCTIONS.**

**Terms & Conditions:**

- Submit this application form along with two images (max 300kb) to the Arts Market coordinator by email. Email to: [trafalgarartsmarket@gmail.com](mailto:trafalgarartsmarket@gmail.com) . Booking is confirmed by email and upon payment of fees.
- All goods for sale must be original and designed and produced by the stallholder
- All goods must be of high-quality, authentic artworks, innovative products, crafts or handmade goods
- All goods must be presented professionally
- All goods must be diverse across the market
- To maintain diversity of stalls each category may be capped at 10% of total number of stalls, depending on demand.
- Shared stalls: Both artists who share a stall must apply separately.
- Stalls shall be displayed in a professional manner and with a quality that shall enhance both artwork/goods and the Market aesthetic alike.
- Stallholders must park their vehicles off site at the designated parking area ONLY.
- Stallholders may set up from 7:00 am and must be ready by 9:00 am.
- Stalls are not permitted to be dismantled before 1:00 pm and vehicles must wait until 1:15pm before collecting equipment.
- All packaging materials and rubbish will be taken home with stallholders.
- Stallholders or stallholder representative must man stalls at all times.
- **Cancellation Policy:** Stallholders may cancel up to 24 hours prior to the market with no penalty by notifying the Market Coordinator by phone or text message. However, any stallholder who cancels on the

- day or does not show will be liable for their stall fees which must be paid prior to the next market.
- Stallholders who miss two consecutive markets without notice will not be asked back.
- Trafalgar Arts Market is advertised monthly in two local newspapers, through letter-box drops, flyers and on Facebook. You can help promote the market by liking and sharing the Trafalgar Arts Market Facebook page. You will be asked to join the Trafalgar Arts Market Stallholders Facebook page. Any last-minute market updates will be posted there.
- Baw Baw Arts Alliance Inc will not accept responsibility for expenses arising from theft and damage of artwork/goods during the market.
- Baw Baw Arts Alliance Inc will not accept responsibility for death or injury to any person whilst in the confines of the market.
- Baw Baw Arts Alliance Arts Inc will not accept responsibility for loss or damage to performers instruments or equipment.
- Spruiking by stallholders will not be accepted at any time.

Baw Baw Arts Alliance Inc. can terminate this agreement giving one week's notice, in writing.

I agree with these terms and conditions.

Signed,

\_\_\_\_\_  
Artist/ stall holder

\_\_\_\_\_  
Date

Return completed applications to: Wendy Hitchins [trafalgarartsmarket@gmail.com](mailto:trafalgarartsmarket@gmail.com) . Inquiries call Wendy on 0407 710 180.

Office Use:

Amount paid \$ \_\_\_\_\_

Date & method paid \_\_\_\_\_

Payment Options:

- Make Cheques payable to "Baw Baw Arts Alliance Inc. TAM, and sent to Bbaa Trafalgar Arts Market, P.O. Box 182, Yarragon, 3823.
- Direct Deposit to Bendigo Bank- Baw Baw Arts Alliance Inc. - BSB – 633-000 ACCT# 126093996. Reference with TAM followed by your name, e.g. TAM- Jo Smith.